YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Adarsh Arts and Commerce College, Desaiganj (Wadsa) Dist- Gadchiroli
• Name of the Head of the institution	Dr. Shankar Gombumal Kukreja
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07137272554
• Mobile no	9404818437
• Registered e-mail	adarsh_desaiganjrediffmail.com
• Alternate e-mail	adarshcollegeiqac@gmail.com
• Address	
• City/Town	Desaiganj (Wadsa)
• State/UT	Maharashtra
• Pin Code	441207
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**Gondwana University, Gadchiroli**	
• Name of the IQAC Coordinator	**Dr. Shriram Govinda Gahane**	
• Phone No.	**07137272554**	
• Alternate phone No.	**8275286388**	
• Mobile	**8275286388**	
• IQAC e-mail address	**adarshcollegeiqac@gmail.com**	
• Alternate Email address	**shrigahane@gmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	**http://adarshcollegedesaiganj.edu.in/images/AQAR3-2019-20.pdf**	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	**http://adarshcollegedesaiganj.edu.in/images/Academic%20Calendar%20for%202020-21%20(1).pdf**	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C++**	**65.50**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**B**	**2.15**	**2015**	**01/05/2015**	**30/04/2020**

6.Date of Establishment of IQAC	**17/09/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	**Nil**	**Nil**	**Nil**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of	**View File**

formation of IQAC	
9.No. of IQAC meetings held during the year	4
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Organized a Lecture Series of Six lectures on various topics related to psychological and behavioural aspects of our college students.

* Organized Hands-On-Training Programmes for the faculty to enable them to handle soft techniques useful for online classes.

* Asked each teacher to publish at least three research papers in UGC approved Journals.

* Asked teachers to prepare Videos and Audio lectures and circulate them among students during Lockdown period.

* Organized Orientation Programme for Students on "COVID-19 Vaccination Campaign" on 12th May 2021.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Suggest and co-operate the institution in the organization of Inter University / Inter Collegiate cultural and literary Programmes / Activities.	1. National level Elocution Competition on "75 Years of Indian Independence and India in the Dreams of National Leaders". Participnts-13. 2. National level Short Story Writing Competition on 9th July 2021. Participants-28. 3. State level Essay Writing Competition on "Rural Women Education: Challenges and Opportunities" on 3rd Jan. 2021. Participants- 13. 4. University level Elocution Competition on Need of Mahatma Gandhi's Thoughts in Present Scenario" on 12th Oct. 2020. Participants- 26. 5. University level Online Solo Dance Competition on 12th Oct. 2020. Participants- 17.
To Suggest and co-operate	1. National Webinar on "New Education Policy-2020" was

the institution in the organization of Workshops, Seminars, Webinars, Lectures, Personality Development Camp for Students.	organized on 20th Feb., 2021. Participants- 160. 2. Personality Development Camp for college Students 28th July to 2nd August 2021. Participants- 130. 3. National Webinar on "Mental and Physical Fitness: A Remedy on Pandemic" on 2021. Participants- 176. 4. National Webinar on "The Role of Women in India's Independence Movement" was organized on 3rd April., 2021. Participants- 338. 5. A Lecture was organized on "Obstacles in Learning English" on 18th Dec. 2020. Participants-67. 6. National Webinar on "MS Office: A Teaching Tool" on 18th Feb. 2021. Participants- 366. 7. A Lecture was organized on "Impact of Social Media on Consumers' Behaviour" on 23rd Dec. 2020. Participants- 169 8. Workshop for college students on "I Wish to be an Entreprenuour" on 29th Dec. 2020. Participants- 46.
To suggest and co-operate the institution in the organization of faculty development programmes and monitor them.	1. A Workshop on "Introduction to E-Content Development Tools- Google Classroom" was organized for the Faculty on 20th June 2020. Participants- 18 2. A Workshop on "Introduction to E-Content Development Tools- Google Classroom" was organized for the Faculty on 20th June 2020. Participants- 18 3. A hands-on-Training Workshop on "Lexis Audio Editor as E-Content Development Tool" was organized for the Faculty on 23rd June 2020. Participants- 20
To suggest the institution to organize training programmes for Students and faculty.	1. Training to students under Disaster Management Scheme on Handling Fire Extinguisher in emergency was held on 20th Feb. 2021. Participants- 24
To suggest the institution to organize multidimensional co-curricular activities.	Various departments organized many innovative multidimensional activities during 2020-21.
To suggest the institution to continue B. Sc. and Post-Graduation course of M. Com. On natural growth and monitor them.	The institution continued the B. Sc. And M. Com. Programmes on natural basis.
To suggest the institution to continue all existing Best Practices.	All the existing Best Practices were continued and organized with great zeal.
To suggest the institution to improve Infrastructure facilities and monitor.	Infrastructural facilities were improved to meet the increasing demands of the students and various activities.
To suggest the institution to conduct student counseling activities and monitor them.	1. Orientation of NSS Volunteers on 17th Feb. 2021. Participants- 78. 2. Orientation of NSS Volunteers on 18th Feb. 2021. Participants- 88.
To hold meetings with different stakeholders.	1. Alumni Meeting was held on 11th Oct. 2020. Participants- 23 2. Alumni Meeting was held on 10th July 2021. Participants- 46. 3. Teacher-Parent Meet was organized on 19th Dec. 2020. Participants- 51 4. Organized Regular IQAC Meetings.
To organize Webinar on Intellectual Property Rights.	A National Webinar on "Intellectual Property Rights, Writing Thesis, Dissertations and Research Papers as Per New Norms" on 12th Feb. 2021. 250 Participants attended the Webinar.
To attend Meetings and Seminars on Quality Sustenance and Enhancement and orient the faculty members and staff on the same later on.	The IQAC Coordinator and other IQAC members attended various seminars on quality sustenance and enhancement and shared their experiences with the staff.
To organize institutional level seminars and orientation programmes on Quality Issues.	1. A Workshop on "Introduction to E-Content Development Tools- Google Classroom" was organized for the Faculty on 20th June 2020. Participants- 18 2. A Workshop on "Introduction to E-Content Development Tools- Google Classroom" was organized for the Faculty on 20th June 2020. Participants- 18 3. A hands-on-Training Workshop on "Lexis Audio Editor as E-Content

	Development Tool" was organized for the Faculty on 23rd June 2020. Participants- 20
To suggest the Management body of the Institution to install necessary equipments and infrastructure facilities for B. Sc. and M. Com. in the college	The Management started construction of Laboratories for B. Sc.
To establish linkages with National/International/Local Bodies/Organizations.	MoU was signed with Dodani & Associates, Professional Accountants, Desaiganj for entrepreneurship, self-employment trainings on accounting and research.
To suggest the Management to apply for the Research Centre in Sociology and Commerce.	The Management applied for Research Centre in Sociology and Commerce and the University granted it.
To prepare AQAR of 2019-20 and send it to NAAC with the permission of top Management	The AQAR of 2019-20 was prepared by the IQAC, and after discussion on it in CDC, it was submitted to NAAC on 12 April 2021.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	26/10/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2019-20	28/01/2020

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	81

File Description	Documents
Data Template	View File

2.Student	
2.1 Number of students during the year	1100

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1040

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year	309

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	15

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	15

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	22
4.2 Total expenditure excluding salary during the year (INR in lakhs)	18.14
4.3 Total number of computers on campus for academic purposes	24

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being private, affiliated institution we take and implement the curriculum provided by the affiliating university. The curriculum, provided by the affiliating university, was availed in the beginning of the academic session. Meeting of the faculty was held to discuss the change in curriculum, if any, availability of Textbooks, Reference books, and other means required for effective delivery of curriculum. The faculty members were asked to prepare teaching plan, co-curricular activities to be effectively implemented in the session. The college has curriculum vigilance and college internal examination committee to monitor the process of adoption of curriculum, timely and effective delivery of the same. Due to Pandemic situation, the teaching-learning and evaluation process was conducted mostly in online mode. Four institutional level workshops were conducted to teach and train the faculty on E-content development and effective delivery of the same.

The faculty members were made aware of the workshops on new syllabus, E-content development, seminars on innovative practices, etc. and encouraged to participate in such events. The institution has availed overhead Projectors and also trained the faculty to use them promptly as and when needed while imparting the curriculum. The daily teaching activity was recorded in the Daily Teaching Dairy and seen and signed by the Head of the Department, Head of the Faculty and finally by the Head of the Institution. The Head of the institution and The curriculum vigilance Committee monitored the Teaching-Learning process.

The faculty members were asked to use effective, student-centric, innovative and participatory teaching methods in both the modes. As a response to the above appeal the faculty members adopted and activated different modes of imparting information to the students through PPT, Blogs, Google Classroom, broadcasting and other electronic modes. The subject wise students' study councils planed and arranged co-curricular activities in online mode. Resource persons were being invited to deliver talk on difficult items of curriculum.

File Description	Documents
Upload relevant supporting document	**[View File](#)**

Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Teaching-learning, co-curricular activities, extra-curricular activities extension activities and research are planned and organized at our institution regularly. For the timely planning and organization of these activities in the session different boards and committees were formed in the beginning of the session. The academic calendar was prepared and included in the prospectus of the college, published before the commencement of the academic session. The Notification-cum-academic-Calendar of the affiliating University for the session 2020-2021 was also included in the prospectus of the college. The institution adhered to the academic calendar in the organization of various fruitful academic activities in the session.

The committee, named the curriculum vigilance and college internal examination committee was formed to keep vigilance on the proper and timely implementation of curriculum, conduction of unit tests, projects, seminars, workshops by the concerned faculty as per the guidelines of the concerned university.

The faculty members were also informed to plan and conduct internal examinations or other mode of evaluation to assess the learning level of the learners on regularly. The curriculum vigilance and college internal examination committee monitored the process of internal examinations. The said committee collected subject-wise and semester-wise question papers, as per the examination pattern of the affiliating university, and supplied the same to the students, to make the students study according to the pattern of university examination. Online mode of examination and evaluation was also implemented.

File Description	Documents
Upload relevant supporting document	**View File**
Link for Additional information	**http://adarshcollegedesaiganj.edu.in/images/Academic%20Calendar%20for%202020-21%20(1).pdf**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**View File**
Any additional information	**View File**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

81

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	**View File**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**View File**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college ensures that professional Ethics are strictly observed by the faculty and staff. The faculty and staff are encouraged not only to improve their professional skills and felicitated for the same, but they are also appreciated for the observance of human values by them and concern to environment, integration and sustainability, etc. The college also aims to inculcate moral and ethical values among the students, to make them sensible and responsible citizens in all respect. To achieve this objective the curriculum of different subjects is effectively used by the faculty.

The contents in the curriculum of Marathi, English, Marathi Literature and English Literature, particularly the Dramas like King Lear, Dance Like a Man, Ghasiram Kotwal, story like Tha Thakur's Well, essays like Speech on Indian Independence, The Human Environment, poems like Ecology, An Old Woman are thoroughly illustrated by the faculty to inculcate human values like family bonding, love, concern, equality, among the students and to make them socially responsible, patriotic, and also aware about their role as well as rights. The same content is also used to orient them about environmental issues and their role in the protection of environment, to make them avoid discrimination on the ground of gender, caste, class, religion, nationality, to stop harassment of women, killing of female feticides respect woman, family disputes, etc.

As per the guidelines of UGC and directions from the affiliating university a Course of Environment Studies has been introduced and made compulsory for all students of B. A. and B. Com., B. Sc. Through this course and the contents in the curriculum of the subject Geography, like Ecosystem, Geomorphology, Biodiversity, River, etc. the students are oriented about different natural resources, their importance, functions, hazards to environment, interdependence of nature and man.

Through the contents in the curriculum of Economics, particularly the unit-relationship between Environment and Population, Relationship between Environment and Economic Development , Types of Pollution, Environment Protection Act, etc. the students are guided on the imbalance of environment due to materialistic activities of man, over population, industrialization, and how we can protect environment. Through the curriculum of History, sociology, Political Science the students are guided on different social, historical, political movements in the past, their consequences on the contemporary society and the importance of studying social sciences in present time.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**View File**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

24

File Description	Documents
Any additional information	**No File Uploaded**

Programme / Curriculum/ Syllabus of the courses	**View File**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**View File**

1.3.3 - Number of students undertaking project work/field work/ internships

206

File Description	Documents
Any additional information	**View File**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**View File**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	http://adarshcollegedesaiganj.edu.in/images/Feedback%20from%20Stakeholders-2020-21%20(1).pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**View File**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**View File**
URL for feedback report	http://adarshcollegedesaiganj.edu.in/images/Feedback%20from%20Stakeholders-2020-21%20(1).pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1100

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**View File**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1025

File Description	Documents
Any additional information	**View File**
Number of seats filled against seats reserved (Data Template)	**View File**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution admits students on first-come-first basis. After the completion of admission process, teachers are notified to organize Bridge Courses for all newly admitted students. After engaging these Bridge Courses, the teachers evaluate students of their respective subjects, and classify them in two categories- Advanced learners and Slow learners. This classification is based on their academic performance. Teachers organize Unit Tests and Class Tests at regular intervals for this purpose.

All the teachers are regularly instructed to take care of slow learners and to pay extra attention to their performance. The teachers give home assignments, watch their class attendance, provide old question papers and communicate their performance to their parents during Teacher-Parents Meet.

The advanced learners are given opportunities to participate in various debate, elocution, quiz, seminars, group discussions and cultural competitions organized by various institutions and agencies. They are allowed to take extra books from the library. They are encouraged to compose prose and poems to be published in the college magazine. Further, wi-fi facility is provided to all the students to upgrade their knowledge by using Google and other necessary sources.

The Mentors keep close watch on the performance of their Mentees: they assign responsibilities and provide opportunities to the advanced learners accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**View File**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1100	15

File Description	Documents
Any additional information	**View File**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has created student-centric teaching-learning environment in the college where students can experience, explore and create their own perspective on various topics. The teachers apply participatory and problem solving methodologies in classrooms. Group discussions, Seminars and question-answer methods have become regular part of classroom teaching. Due to COVID- 19 Pandemic, our teachers were forced to engage classes through online mode during the whole session. Our teachers not only accepted this challenge but also converted it into an opportunity and got trained in using various online modes of delivery. They used Power Point Presentations, Text-Sharing, Notes-sharing, Audio and Video clips to show on the screen to keep students busy in academic activities. Many of them organized quizzes based on the regular curriculum. Some of them formed Google Classrooms and Google Forms to share material related to the syllabi.

Field projects were given to the final year students and they were asked to visit nearby communities to complete their projects. This experiential learning helped them understand the actual position of people in the community. They worked in groups under the supervision of different teachers, prepared the projects and submitted them to the concerned supervisors.

Although majority of our students belong to rural background, they have learnt to utilize smart phones for academic purposes.

File Description	Documents
Upload any additional	No File Uploaded

information	
Link for additional information	https://classroom.google.com/c/MTY3NTg3MTcyNzg5?cjc=k2hgav2, https://classroom.google.com/c/MTE0OTEyNTc2NDUz?cjc=lf2ld2i, https://forms.gle/HsUosaCmnVic6ZQN9 https://classroom.google.com/c/MTE0NDU5NzY2MjY3?cjc=6gsrnjc https://classroom.google.com/c/MTEzODgwODM3ODg2?cjc=7w33ktq https://classroom.google.com/c/MTM2NzU1ODg3NjU0?cjc=fb7qjzp https://youtu.be/0bG333WC5ug, https://youtu.be/a6sXfzmilHI https://forms.gle/2f1VauEgs4CbRbcd8 https://forms.gle/4ZxPQBu8JJ8R7BcFA

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Session 2020-21 was affected by COVID-19 Pandemic. The students were not allowed to come to college to attend classes. Our teachers engaged classes on online mode. The IQAC organized Workshops for the faculty on "Introduction to E-Content Development Tools" and facilitated hands-on-training to teachers on using various online teaching-learning tools. The teachers were given training to use Google Classroom, Google Forms and Lexis Audio Editor. The teachers also acquired necessary skills to use various other online platforms that could be used as teaching tools.

All the teachers formed class-wise Whats-app Study Groups of their respective subjects. These groups proved to be an effective channel through which we remained in contact with our students. Zoom, Google Meet, Gio Meet, Canvas etc. were used by the teachers to engage online classes. Teachers imparted lectures, provided notes, organized tests and other activities by using these tools. Large number of teachers used Google Classroom to share study material in audio and video forms and assign tests to their students.

All these ICT enabled teaching tools effectively helped us to connect with our students during lockdown period. The teachers could engage classes during work from home tenure also. These tools were utilized to create awareness among our students about creating safe atmosphere at home to keep Corona virus away.

File Description	Documents
Upload any additional information	**View File**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**View File**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**View File**
Circulars pertaining to assigning mentors to mentees	**View File**
Mentor/mentee ratio	**View File**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**View File**
Any additional information	**View File**
List of the faculty members authenticated by the Head of HEI	**View File**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	**View**

	File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**View File**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

266

File Description	Documents
Any additional information	**View File**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**View File**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The university in its syllabi has provided criteria for internal assessment of students. However, due to sudden outbreak of COVID-19 Pandemic and the lockdown we could not implement that criteria. Instead, the Internal Assessment Committee in our college asked the faculty members to prepare subject-wise plan of internal examinations- Unit tests, assignments, projects and intimate the students with the said plans. The teachers, accordingly, made plans, conducted tests in online mode and encouraged students to do assignments and complete the given projects. In February 2021, the committee asked the faculty members to prepare the model question papers in MCQ pattern and submit to the committee. The committee supplied printed question papers of all the subjects to all the teachers. The teachers further distributed these papers among their students to make them fully acquainted with the MCQ pattern of upcoming university examinations.

The internal assessment for 2020-21 was mainly based on online attendance of students their response in the classes and their participation in the unit tests. Almost all the teaches engaged online classes and kept record of online attendance. They submitted weekly report of online classes to the Time-Table Committee. Teachers organized seminars and online presentations of students as a part of internal assessment.

File Description	Documents
Any additional information	**View File**
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Internal Examination Committee was formed in the very beginning of the session to plan and conduct internal examinations like home assignments, unit tests, seminars and practical examinations as per the guidelines of the university. The committee invited teaching plans from the faculty based on the criteria fixed by the concerned Board of Studies of the university, and asked the teachers to follow the same. The teachers were also asked to mention their plans related to unit tests and viva-voce, if any, in their teaching plans. The committee took regular follow-up of the process throughout the session and directed the faculty to assign internal marks according to the performance of the students in various academic activities.

The students are asked to use suggestion and complaint box to lodge their complaints related to exams.

Our teachers shared the links of unit tests and model tests on the Whats app study groups created specifically for academic activities and online classes. They tried to approach every student of their subject through these groups and involved their students in various activities. If the tests are held on offline mode, the hard copies of solved and evaluated answer sheets are handed over to students. The students are advised to go through these answer sheets and see their performance. Such a healthy practice leaves no space for any major grievance regarding internal examinations in the college.

All the Mentors were assigned responsibilities to guide students and to keep watch on the successful completion of online examination of their mentees.

File Description	Documents

Any additional information	**View File**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being affiliated to Gondwana University, Gadchiroli, our institution follows the curricula prescribed by the university. The concerned authorities have designed syllabi with specific objectives and probable outcomes for all courses and programs. The teachers of our college have also prepared course objectives and programme outcomes meticulously. These objectives and outcomes have been placed in the college website and our teachers communicate these to their students at the very outset of the session. The students are also advised to pay visit to the college website regularly. They are also conveyed to the parents in teacher-Parents meet.

Teachers are regularly encouraged to participate in workshops, seminars, conferences, FDPs and Refresher Courses to enrich them to attain the outcomes. In all, six teachers from our college are the members of Board of Studies, three being the chairmen. They take active part in framing syllabus and upgrade the others in the matter.

All these Cos and POs are communicated to the students in the classes at the very beginning of the session. Various academic class activities are organised to achieve Course Outcomes and Programme Outcomes.

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional information	**http://adarshcollegedesaiganj.edu.in/documents/Course%20Outcomes.pdf**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The students are regularly informed about the Programme outcomes, Programme Specific Outcomes and Course Outcomes. They are also mentioned in the syllabi of various subjects provided by the university. Accordingly, teachers design their teaching plans and other academic activities.

The practice helps our students to complete their graduation with specific purposes. Majority of them go for post-graduation studies after graduation. The high percentage of progression to higher studies is the evidence of success. The institution has provided the facility of PG in Marathi, Sociology and Economics, and M. Com to fulfil the need of students who belong to remote areas and poor family background.

University examinations and internal examinations also help us to assess the attainment of course outcomes. The institution constantly encourages teachers to organise periodical unit tests and model tests.

All the subject-teachers form students' study councils and organize debates, elocution competitions, lectures on writing skill and on various issues of concern. This provides an effective platform to the students to show their talents. Students also express their thoughts and feelings in written form. They are encouraged to compose poems, collect thoughts of great personalities, write on burning issues in society and publish them in college magazine.

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional information	**https://forms.gle/2f1VauEgs4CbRbcd8 https://forms.gle/4ZxPQBu8JJ8R7BcFA, https://forms.gle/hq7ujSjEyPX5LRqNA https://forms.gle/4DWp7vrieK7po1vSA, https://forms.gle/HsUosaCmnVic6ZQN9,**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year	
309	

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**View File**
Upload any additional information	**View File**
Paste link for the annual report	**https://drive.google.com/file/d/1Biwku4Yw2ifaJOQL4drMuDTVWPyDYiSg/view?usp=sharing**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://adarshcollegedesaiganj.edu.in/images/SSS%20(1).pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**View File**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

08

File Description	Documents
Any additional information	**View File**
Institutional data in prescribed format	**View File**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**View File**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college always encourages the teachers to pursue their M.Phil. & Ph.D. degrees and to

publish their research papers in national & international journals. College has a research committee, which intimates the faculty about organization of academic events like seminar, conference, workshops and other such events and also inspires them to be involved in research & publication.

Some of the highlights of the research culture in the campus are: 11 faculty members have completed their Ph. D. and two are pursuing the same. They have published 10 research papers in UGC care journals and 13 research papers in conference/workshops/seminar proceedings, and 1 book has been edited.

The college has started the service of providing books to the alumni for research work. The premises of the college is Wi Fi enabled for the students & faculty for the open access resources. Internet service is provided to the faculty & students separately.

As a part of initiation for creation and transfer of knowledge the college organises special lectures by eminent personalities. Some of the faculty members are invited form various institutions to deliver talk on subjects of their interest. Other than this college organises field visits, social-eco & geological survey and encourages the students to participate in research activities. As result to the encouragement from the faculty 24 Research Projects/field projects are completed by the students under the various titles. Total 182 students participated in these projects. One of our students secured First prize for paper presentation in post graduate student webinar on "Economics Impact of COVID-19 pandemic on Unorganized Sector" organised by Department of Economics, C. P. & Berar E. S. College, Nagpur.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**http://adarshcollegedesaiganj.edu.in/documents/Faculty%20acadeic.pdf**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	**View File**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**View File**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

05

File Description	Documents
URL to the research page on HEI website	**http://adarshcollegedesaiganj.edu.in/research.php**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**View File**
Any additional information	**View File**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	**View File**
List of research papers by title, author, department, name and year of publication (Data Template)	**View File**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	**View File**
List books and chapters edited volumes/ books published (Data Template)	**View File**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution, through various committees, organized various multi-dimensional extension activities to make the students aware of their social responsibility, to attract their attention towards many social problems, despite the dangerous situation of Corona. The institution also intended to create awareness among the citizens through the students. Plantation Drive, Swachhata Abhiyan, Fit India Initiative, Amrit Mohatsav of Independence, COVID-19 Awareness Campaign, Mazi Vasundhara - Environmental Awareness Campaign, CORONA Preventive Vaccination Awareness Campaign, Yoga and Pranayam, Blood Donation etc. were some of the major activities carried out in the last academic session. Students were encouraged to participate in all these initiatives. Attempts were made to look at the social problems more sensibly. Through these activities the students drew the attention of the citizens towards many issues of the community. On many occasions, the citizens also participated voluntarily.

The institution organized cleanliness of river activity on the occasion of Makar Sankranti to make the citizens aware of the need of sanitation of river. Inspired by this initiative, some NGOs also participated in river sanitation activity. Their participation helped the college to emphasize the importance of river sanitation to the hundreds of citizens who gathered at the bank of the river on the occasion of Makar Sankranti. Also, by participating in the activity of Mazi Vasundra of Maharashtra Government, the citizens were inspired to plant trees at the grassroots level. They were made to take an oath of tree plantation and conservation. The college inspired students and Alumni by organizing Blood Donation Camps. This initiative motivated the ordinary citizens to participate in social activities such as blood donation. The institution accepted the role of organizer in collaboration with Alumni Association. As a result 121 donors, including students, Alumni and other citizens, donated blood in this activity.

By participating in the Fit India initiative, the students convinced the citizens how the physical exercise is important for good healthy life, particularly in CORONA situation. In addition, in pandemic situation the communication and online work helped the students to understand the concepts of physical and mental health. The institution organized webinar on this very issue to make the citizens aware about the physical and mental health. A number of activities were carried out in the college on the occasion of the 75 years of India's Independence. The webinar was organized to make the students aware about the history of India's independence and the contribution of women for the freedom of India. They were made aware on gender discrimination in the society and women were motivated to work for gender equality in the society. The students were, as such, made aware about welfare of multi-ethnic nation like India.

The institution found very poor response from the villagers to Corona Preventive Vaccine at adopted village. The institution carried out CORONA Preventive Vaccination awareness drive and motivated the villagers for vaccination. The NSS volunteers visited door to door and made the citizens aware about Corono preventive vaccine. This drive raised awareness among the villagers and they responded positively to the Corona Preventive Vaccination.

Through such various extension activities and initiatives, the college has worked to make the society aware of many social issues in the session 2020-21.

File Description	Documents
Paste link for additional information	**http://adarshcollegedesaiganj.edu.in/PlantarionProgramme.php**
Upload any additional information	**View File**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	**View File**
e-copy of the award letters	**View File**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non-Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	**View File**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**View File**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

717

File Description	Documents
Report of the event	No File Uploaded
Any additional information	**View File**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**View File**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

02

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	**View File**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**View File**
Any additional information	No File Uploaded

Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**View File**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

It has been the prime focus of the institution to provide more than adequate facilities for effective and fruitful teaching-learning process. The policy of the institution for creation and enhancement of infrastructure to facilitate effective teaching and learning is chalked out by the institution in consultation with the purchase committee and the Local Managing Committee (L.M.C.). Keeping in view the current requirements of effective teaching and learning and demands of new courses, the Institution makes a policy to create and enhance new infrastructure and renovate the existing infrastructure. The policy is implemented by the purchase committee. The infrastructure maintenance committee is formed to maintain infrastructure.

Keeping in view the growing needs of the students and faculty, the institution has developed a good infrastructure and beautiful and pollution free campus. Today there are 22 classrooms including one Smart room. There is 01 laboratory for Geography, 01 laboratory for Home-Economics and 01 IT laboratory with NET enabled 14 computers and a printer. It is also equipped with LCD projector. The college has provided 01 extra LCD Projector which is used by the faculty in any classroom as per the requirement. The laboratories are used throughout the day for conducting practical, skill development courses and workshops.

The college has also provided Xerox Machines, Photo copy machine, scanner which are used by the faculty as per the need. The college has a spacious well equipped library with separate reading room for students, separate compartment for faculty, staff and other visitors, silent zone, journals, Internet, number of Newspapers, the books, reference books, journals, Employment Bulletin and other resources.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**http://adarshcollegedesaiganj.edu.in/documents/physical-facilities.pdf**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution, though not receiving any special grants of University Grants Commission, being not qualified for grants under 12b, has provided enough facilities for sports and Games, both indoor and outdoor. The institution has purposely kept a large open space for the grounds of different sports in front of the building. There are separate play grounds for different sports which can be used for practice of different sports simultaneously. Such practice schedules are arranged and organized by the department of Physical Education under the guidance of full-time Director of physical education, both in the morning and evening regularly. The institution has formed Games and Sports Committee to assist the Director of physical education in conducting such practice. There are play grounds for sports like Kabaddi, Kho-kho, Volley ball, Hand ball, Athletics, etc. Sports material is promptly provided to the students as per the requirement, Net practice session are held for cricket. Sports kit is provided to all players, taking part in inter college competitions. Water facility is also provided in the play field itself.

The institution has provided a separate room for the department of Physical Education with attached washroom. The practice of indoor games like Chess and Carom is being conducted in this room. The space for Gymnasium is also provided in this room. Different equipment's and machines are arranged in the provided space for the exercise. Students are encouraged to use the equipment's and machines in Gymnasium and properly guided about the benefits. The separate Storeroom for sports equipment' has also been provided.

Ground Size :

210 X 263 = 55230 square feets

158 X 229 = 36182 square feets

Total size of Ground = 91412 square feets

Gymnasium size :

22.6 X 29 = 655.4 square feet

23.0 X 20 = 460.0 square feet

Total size of = 1115 square feet

Wash Room size :

8.3 X 7 = 58.1 square feet

Store Room size :

7 X 6 = 42 square feet

Total size of Gymnasium = 1215 square feet

Though the institution has no Yoga Center of its own, the co-ordination has been established with the local Patanjali Yoga Club. International Yoga Day and Yoga camp has been organized by the institution in collaboration with the club.

To promote cultural activities and to organize such activities the institution has a Seminar Hall which is constantly used for stage rehearsal, performances of cultural programme of institution, university, state and national level, academic function, workshops for university and state level festival, and interactive sessions of the students and the faculty with eminent educationalists.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**http://adarshcollegedesaiganj.edu.in/documents/physical-facilities.pdf**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**https://drive.google.com/file/d/1CwMyMz649Z8QQhIxpZRQvBPsdkj2_69k/view?usp=sharing**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**View File**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.92

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**View File**
Upload Details of budget allocation, excluding salary during the year (Data Template	**View File**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

An Integrated Library Management System is a computer-based system used to manage internal and external resources including tangible assets, financial resources, materials, and human resources. It performs library automation and collection development tasks broken down into different modules that are focused on simplifying tasks such as acquisition, cataloguing, and circulation commonly done in any library. It is built on a centralized database and normally utilizes an common computing platform and consolidates all library operations into a uniform

and enterprise wide system. The purpose of this paper is to compare the merits and demerits of open source and commercial library management systems widely in use. Some of the compared LMS systems include Koha, Evergreen, NewGenLib, Libsys, Voyager and SOUL. The paper suggests, on the basis of the pros & cons the best suited system that could be implemented in the University environment.

- **Name of ILMS software :MASTER SOFTWARE**
- **Nature of automation (fully or partially) :PARTIALLY**
- **Version :5.0**

Year of Automation :2006

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**View File**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.76

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**View File**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**View File**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

111

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**View File**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is not only keen in providingtheIT facilities as per the need but also in updating its IT facilities. The IT facilities available with the institution are as under-

IT Infrastructure (2020-21)

Available Hardware :

 1. Computer : (A) Teaching Department

Sr. No.

- ▪

-
  -
  1.

Central Computer Laboratory

Assembled PC

 1.
  -
 1.

(B) Non-Teaching Department

Sr. No

  -
  -
  -
 1.

Principal Office

Assembled PC

 1.
 1.

General Offece

Assembled PC

 1.
 1.
  -

Compaq PC

 1.
 1.
 1.

Assembled PC

 1.
 1.

Examination Room

Assembled PC

 1.
 1.

N S S

Assembled PC

 1.

1.

   o

Assembled PC

1.

1.

Principal Office

   o

1.

1.

   o

   o

1.

   •

1.

1. **Printers/Xerox/CCTV/Scanner**

Sr. No.

   ▪

   •

   •

   •

   ▪

1.

Printer :

1. **Computer Laboratory**

Leser Jet

1.

1.

1.

1. **General Office**

Leser Jet

   o

1.

1.

Dot Matrix

   o

1.

1.

1. Examination

Leser Jet

- ○

1.

1.

1. Principal Office

Leser Jet

1.

SP 210

1.

- •

1.

1.

CCTV :

1. All College Premises

Dome & Bullet

CP Plus

1.

1.

Scanner :

1. General Office

- •

- ○

DCP 7055

1.

1. General Office

- •

Canon

1.

1

1. Computer Laboratory

- •

- •

Ashtra 5600

1

- •

1.

1. Teaching Aids Hardware :

Sr. No.

-
  -

Make

  -

1.

LCD Projector

Conference Room

Benq Model-M5502P

1.

1.

LCD Projector

Computer LAB

Benq Model-M5502P/MX50 3P

1.

1.

Amplifier, Speaker, wireless microphone, receiver Wireless Keyboard, Mouse

Conference Room

1.

1.

Digital Camera

Principal Office

- ○

1.

-

1.

1. Licensed Software :

1. C M S Software ofr general office : 1
2. Libman software for library Master Software 5.0 1

automation

1. Software : Quic Heal Antivirus : 9
2. Net Protector : 2
3.

1. Internet Connection

1. Brodband Office Edimax 100Mbps 1
2. Jio Wifi All College ACME >=50 Mbps 1
3.
4.

1. Gen set :

1. Gen set Honda Exk 2800 1

1. Bio Matrix

1. Bio Matrix Principal office ESSL K21 Pro 1

The IT facilities are yearly updated, both software and Hardware. The maintenance of IT facilities and other scientific equipment's is done by manufacturers or agencies under 'Annual Maintenance Contract (AMC) The process of updatation include PMS for registration of the students, Master Software for Library, Anti-virus, operating System, Cartage refilling , etc.

There is a infrastructure Maintenance committee for maintenance and up keeping of physical infrastructure. This committee supervises up keeping of infrastructure, as well as maintenance of it.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

28

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**View File**

4.3.3 - Bandwidth of internet connection in the Institution   **A. ≥ 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**View File**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.86

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**View File**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**View File**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratory:

There are well equipped laboratories for Computer, Geography and Home Economics. The committee has been formed to promote the direct and maximum utilization of these laboratories by the students. For any damage in the apparatus instrument in the laboratory, the concerned head of the subject informs the same to the concerning committee. The committee takes the matter to the head of the institution. The process of repair or replacement of the apparatus / instruments is done quickly.

library:

Library advisory committee has been formed under the guidance of the head of the institution. The committee takes review of the books, necessary furniture and other services and

facilities available with the library, for the necessary requirements and improvement in the library services and facilities the committee recommends the same to the head of the institution and the head of the institution works on the same as early. as possible. The concerned faculty is regularly asked to provide the list of necessary books, reference books, with the details of publisher and publication and the said had is furnished to the head of the institution, All the necessary books and reference books one purchased on priority level. BT cards are distributed to the students in the beginning of the session, and the books are issued to the students against the BT cards, as per the rules of the library. The library prepare its timetable, regarding the class wise issue of books and intimates the students about the same for each class books are issued on two days of the week.

sports complex:

Game and sports committee has been formed under the guidance of the head of the institution. Necessary sports material is availed for the department of Physical education. The head of the department of physical education prepares the list of required material and submits the same to the head of the institution, and the said material is availed by the head of the institution on priority bases. The interested students come to the department during the free time and use the services and facilities available with the department. The visiting students record their names in the register purposely kept on the department. Then only they are provided the necessary instruments. The Gymnasium of the college is kept open for users after 4.00 p.m. The practice sessions for games like Kabaddi, Kho-kho, Volly boll, Cricket etc. are arranged in the morning as well as in the evening. The enlisted students record their names on the entry register and take instruments from the department for practice.

computers:

As Information Technology has been provided as optional subject in commerce faculty, these is well equipped, Wi-fi and NET enabled computer a at list enabled computers are provide in the cabin of the principal and to the departments like, IQAC, Library, department of physical education, N.S.S. These computers are used by the faculty and students and hence maintained properly passwords are used for the safety of the data, stored and saved in the computer of the concerned department. Hence nobody can use the said computer of the department without the permission of the head of the concerned department. Computer availed with the computer lab and library are used for other works.

Classrooms:

A separate committee has been formed under the guidance of the principal for the cleanliness and maintenance of the classrooms. This committee regularly keep watch on the cleanliness and maintenance of the classrooms, particularly the classroom furniture, LED lights, fan, boards, Table, chairs and other equipments. The classrooms are regularly cleaned by the peons and night watchman. Each classroom is washed out twice in a month. In the absence of the concerned peon, appointed for the cleaning of the classroom, the substitute peon is appointed for the said task.

The classroom furniture, if damaged, is quickly repaired. If needed, new furniture is availed. The electronic equipments are repaired through a contracted mechanic. The lights and fans are used only when needed. Precaution has been taken that the fans and lights should not be used unnecessarily

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://adarshcollegedesaiganj.edu.in/documents/physical-facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

870

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File

Upload any additional information	**View File**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**View File**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non-government agencies during the year

83

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**View File**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**View File**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

232

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

232

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**View File**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**View File**
Upload any additional information	**View File**
Details of student grievances including sexual harassment and ragging cases	**View File**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**View File**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

114

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**View File**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**View File**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**View File**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution constantly encourages students and provides them opportunities to represent in various academic, administrative co-curricular and extra-curricular committees. During 2020-21 we formed the student council and availed opportunities to them to be the part of various committees.

Students' representation on various academic & administrative bodies/committees of the Institution in the session 2020-2021.

1. Students' Council Secretary - Mr. Mayur Nanaji Kolhe, B. A. – III
2. Students' Council Chairperson - Ku. Vaishnavi Rushi Raut, B.Com-III
3. IQAC – Ku. Vaishnavi Rushi Raut, B.Com-III
4. NSS - Mr. Lokman Sukhdeo Wazade, B. A-III
5. Cult. & Litt. Activities - Mr. Mayur Nanaji Kolhe, B. A. – III
6. Games and Sports -Mr. Sofiyan Habib Sheikh M.Com.-II

Students Council of the College for 2020-21

1. Prin. Dr. S. G. Kukreja : Chairman
2. Prof. Dr. S. G. Gahane : Election Officer nominated by the Principal
3. Prof. Dr. J.P. Deshmukh : Member
4. Prof. Dr. Raju D. Chawake : Member
5. Prof. Nihar A. Bodele : Member
6. Ku. Megha Nawalaji Patre B A. – I : Member
7. Mr. Anirudha Nandeshwar B. A. – II : Member
8. Ku. Tasmiya Naaz G.Pathan B. A. – III : Member
9. Ku. Chetana Shamrao Kore B.Com. – I : Member
10. Mr. Sudhir Pandurang Dhanfode B.Com. – II : Member
11. Ku. Sneha Vilas Urkude B.Com. – III : Member
12. Ku. Liza Sapna Rasekar B. Sc. – I : Member
13. Mr. Mayur Vaijnath Bagmare B. Sc. – II : Member
14. Mr. Mahesh Ashok Gedam M.A. I (Eco.) : Member
15. Ku. Megha Khushal Donadkar M.A. II (Eco.) : Member
16. Ku. Vaishali Waman Raut M.A. I (Mar.) : Member
17. Ku. Mahima Parasram Suryawanshi M.A. II (Mar.) : Member
18. Ku. Varsha Ramesh Bodele M.A. I (Soc.) : Member
19. Ku. Dimpal Yandrawidhi Talmale M.A. II (Sco.) : Member
20. Ku. Ragini Dadarao Nagose M. Com. I : Member
21. Ku. Rukaiya Ibrahim Sheikh M. Com. II : Member
22. Mr. Sofiyan Habib Sheikh M.Com.-II (Sports) : Member
23. Mr. Lokman Sukhdeo Wazade, B. A. (N.S.S./Adult Education) : Member
24. Mr. Mayur Nanaji Kolhe B.A –III (Cultural Activities) : Member
25. Two ladies students nominated by the Principal

1. Ku. Sonali Balkrushna Gaikwad, B. A. – III : Member
2. Ku. Vaishnavi Rushi Raut, B. Com. – III : Member

Moreover, every subject teacher formed the subject-wise students' study council which consisted of the students' representatives. These councils provided lot of opportunities to the students to show their talent in different fields.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**View File**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**View File**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has functional Alumni Association. The Association has been organizing

various activities for the college students. During 2020-21, two meetings of Alumni Association were organized. The first meeting of Alumni was organized on 11th October 2020. In this meeting the Alumni Association resolved to get registered. Accordingly, the process of registration was initiated. With enthusiastic efforts by the Alumni it got registered on 16th July 2021.

Responding to the call by the Government of Maharashtra, our institution organized Blood Donation Camp in collaboration with Alumni Association on 22nd January 2021. In spite of the adverse conditions created by COVID-19 Pandemic, the Alumni took efforts to create awareness among students and citizens and encouraged them to donate blood. 121 donors donated blood in this camp.

The second meeting of the Alumni was organized on 10th July 2021 on online mode. The Alumni expressed satisfaction on its functioning. The Association also decided to provide financial aid to the aspiring students belonging to poor family background.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	**View File**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Adarsh Arts & Commerce College was started in the year 1989 by Nutan Shikshan Prasarak Mandal, to provide the facility of higher education to the aspirants from the rural & tribal society living in and around Desaiganj and in the nearby villages. The institution dreamt of the overall betterment of the life of the youths by bringing them in main current of the world affairs by providing an opportunity of "value based quality education". The Vision of Nutan Shikshan Prasarak Manadal, that is 'To promote value based quality education' was kept as the vision of Adarsh Arts & Commerce College. The vision is aimed at revolving a skilled and value based resource professionals, to provide education without any social discrimination for 'enabling them to face the global challenge successfully and confidently through the quality education acquired from this institution.

Mission :

To fulfill the above vision of Nutan Shikshan Prasarak Manadal, Adarsh Arts & Commerce College is committed to provide higher education to the students without any social discrimination and giving equal opportunities to all. The management is committed to impact 'value based quality education' with all the physical resources and infrastructures to cater the needs of the boys and girls from rural backward and weaker section of the society. The students are nurtured to become socially aware and 'to transform the backward society into the modern knowledge -oriented society'. Students are equipped with academic, social, scientific and spiritual values, and made to eradicate superstitions, outdated customs from the area. The students are made to learn the art of governance and leadership skills are inculcated in them to promote national integrity. The students are given opportunities to take leadership under the guidance of faculty members in cultural events, academic events and other events. Thus the institution is fulfilling the vision behind the establishment which is to seek progress through quality education. The college also tries 'to transform the backward society in to the modern knowledge oriented society' The college is very conscious about the employment and self employment for the students. For this purpose the college runs skill development/job-oriented course along with the traditional course.

The college has a college development council constituted as per the norms of the university and Maharashtra Universities Act-2016. The council meets periodically and discusses the plans for the growth and development of the college. There are three persons representing the staff on the college development council. The Principal is the secretary of the College Development Council. The college also has developed a perspective plan for the period of five year from 2015 to 2020.

File Description	Documents

Paste link for additional information	**http://adarshcollegedesaiganj.edu.in/vismisobj.php**
Upload any additional information	**View File**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Adarsh Arts & Commerce College encourages a culture of participative management by involving staff members in a number of administrative roles. The college promotes a culture of participative management as all college operations are managed by committees constituted for academic and non academic activities. Major committees comprise of teachers and many includes non teaching staff and students as well. The college has created a decentralized structure for decision making where departmental committees interfere their decisions with college committees or the staff council. Various committees are constituted by the staff council for managing various functions of the college. Time table, Cultural and literary Activities, curriculum vigilance, Internal Examination, Students welfare, Gender sensitization and woman empowerment, Employment guidance, Academic or faculty development, are some such committees, prepared for effective functioning of the college. Staff council, led by the Principal, chalk out the execution plans. Before the commencement of each academic session committees are formed under the guidance of the Principal. Committees have freedom to formulate their plan and decide execution strategies. Activities and decisions of various committees remain final. A report of yearly activities is presented to IQAC at the end of the session. Department representatives on IQAC committees interface at both the levels conveying ideas back and forth and hence enabling decentralized, yet participatory management of the college.

There are near about 60 staff committees and all faculty members are part of it. To demonstrate decentralization or participative management, we have attached a case study on working of a staff council committee.

File Description	Documents
Paste link for additional information	**http://adarshcollegedesaiganj.edu.in/managementb.php**
Upload any additional information	**View File**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution adopts policy of quality education. It is monitored under Internal Quality Assurance Cell (IQAC). The college has independent, distinct policies and objectives leading towards achieving the goals and mission.

Following aspects are considered for the perspective plan in keeping with the vision and mission of the institution.

 1. Research Development:

Teachers update their research skill through writing and presentation of research papers. The teachers motivate the students in research activity. The students participate in research workshops.

 1. Introduction of skill based new course:

The institution has started skill based courses like career oriented courses, soft skill course, bridge course, etc.

 1. Financial Recourse:

Financial resources are generated by the institution through donation,certificate course in computer application, Tally with Computer Accounting, etc.

 1. Faculty Development:

Faculty development is promoted through Refresher and Orientation courses. B. Sc. (Science Faculty) and M. Com. (Course) is started from 2019-20 by the permission of Maharashtra Government.

 1. Infrastructure Development:

Institution takes efforts for development of infrastructure for students

File Description	Documents

Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our college is affiliated to Gondwana University. Hence, its functions are as per the rules and regulation of Gondwana University and as per the service rules of Maharashtra University act 2016, as well the governance is overseen by the college management under the auspices of Nutan Shikshan Prasark Mandal, Desaiganj. The management takes responsibility of providing optimum infrastructural facilities and monitoring the implementation of activities in the institutional strategic plan. Continuous monitoring by the members of management insures quality at both academic and administrative level. The principal is the head of academic and administrative activities of the Institution. The College Development Council (CDC) consisting of 5 members from management, principal, HOD, IQAC Coordinator, three representative of teachers, one non-teaching representative, one from alumni, two from students representative take the responsibility of a heading all the administrative and academic activities of the departments and based on suggestions and feedbacks together plan and implement curricular, co-curricular and extracurricular activities under the super vision and guidance of committees.

The college strictly follows the norms of UGC, Maharashtra University Act and Gondwana University in appointing faculty members as well as administrative staff. The IQAC of the college prepare the reports of the teachers whose promotions are due and forward it to the university and Joint Director, Higher Education Nagpur for approval.

The college has grievance redressal Cell to look in to the issues affecting the stake holders.

File Description	Documents
Paste link for additional information	**http://adarshcollegedesaiganj.edu.in/managementb.php**
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**View File**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institution has many effective welfare measures for teaching and no-teaching staff. Teachers are granted leaves to attend seminars, conferences and similar type of faculty development programmes. Benefits from the government like group Health insurance, LTC, GPF Loan, medical reimbursement are made available for the faculty members. The institution has provided a canteen for teaching and non-teaching faculties for short interval. Our institution has also credit co-operative society, "Adarsh Vidhyalaya employees' credit co-operative society, Desaiganj". Teaching and Non-teaching staff can easily take loans up to ten lakhs from the credit co-operative society. Our credit co-operative society has death fund also. After the retirement of teaching and non-teaching staff credit co-operate society facilitates the members with gold, shawl and bunch of flower.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**View File**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership

fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The IQAC keeps track of the annual performance Index (API) of all the faculty members. A teacher is evaluated under three Categories – Teaching, Learning and Evaluation. All the teachers are required to submit documents of participation in seminars, conferences and workshops. The teachers also submit the copies of research papers or articles published in academic journals and books. The institution makes sure that each faculty member qualifies on the criteria laid down under PBAS based on a API. During last five years six teachers are promoted under CAS, based on API score as per UGC guidelines.

The college also collects feedback from the students on each faculty member at the end of the year. The feedback is analyzed and report is prepared by committee. Faculty members are motivated to publish their research papers in the peer reviewed journals regularly.

Similar feedback for the services offered by the college is taken regularly and the non-teaching staff is made aware of it. Yearly C. R. of Non-Teaching staff is maintain by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute maintains utmost transparency in financial transactions and regularly undertakes internaland external financial audits. It also maintains all the records in an efficient manner in physical statements as well computerized records.

The internal audit is carried out by the Principal and the office head clerk of the college periodically.

The external audit is done by the registered ChartereAccountant Shri. Govind Nirankari, Gandhi bag Nagpur. The accounts have been audited till the financial year 2020-21. The external audit is done by Administrative Officer and senior auditor and then Audit is done by A G office.

In case of grants, sanctioned by government, the audit is done by the government auditors. No objections have been raised in the audit.

File Description	Documents
Paste link for additional information	**http://adarshcollegedesaiganj.edu.in/documents/Audit%20Report-2020-21.pdf**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**View File**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The annual budget of the forthcoming year is produced by the Principal which after discussion is passed by the committee constituted by the management. Financial resources of the college are the grants from the state government and fees collected from the students. The management of the finance is done by the principal of the college along with the assistance of the accountant and the administrative staff.

The college gets financial assistance from the state government in the form of salary grant. The salary grant is spent on the staff members accordingly as per the norms of government.

The payment of scholarship, all purchases of equipment, books, stationery materials, maintenance of e-governance, infrastructural development, etc. is made through cheque /Net banking.

The open space of the institution is used for the social functions and ceremonies.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

ADARSH ARTS AND COMMERCE COLLEGE, DESAIGANJ

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The IQAc has been constantly functioning for the institutionalization of quality assurance strategies. It has been striving hard to maintain the quality culture through systematic efforts. The IQAC leads the college from front in taking quality initiatives. Few such quality initiatives taken by IQAC during 2020-21 are as follow.

Quality initiatives by IQAC during the year for promoting quality culture (2020-21)

Item /Title of the quality initiative by IQAC

Date & duration

Number of participants/beneficiaries

The IQAC organized Three Hands-On-Training Programmes for the faculty

20/06/2020 and 23/06/2019

20

The IQAC presented the format to teachers for yearly calendar of co-curricular activities

28/06/2020

18

The IQAC organized meeting on 04/07/2020, 27/10/2020, 27/02/2021 and 02/07/2021

04/07/2020, 27/10/2020, 27/02/2021 and 02/07/2021

12.0. to 4.00 pm

15

The IQAC organized an Online Lecture of Miss Manasi Gokhale from Aditya Birla Education Foundation, Mumbai on "Creative Ways of Stress Management"

15/10/2020

9.30. to 12.00

100

The IQAC organized an Online Lecture of Miss Kriti Pahuja from Aditya Birla Education Foundation, Mumbai on "Practicing Self-Care"

23/10/2020

9.30. to 12.00

95

The IQAC organized an Online Lecture of Miss Apurva Sing Verma from Aditya Birla Education Foundation, Mumbai on "Building Resilience"

26/10/2020

9.30. to 12.00

100

The IQAC organized an Online Lecture of Miss Apurva Sing Verma from Aditya Birla Education Foundation, Mumbai on "Relationship Management"

29/10/2020

9.30. to 12.00

98

The IQAC organized an Online Lecture of Miss Apurva Sing Verma, a psychiatrist, from Aditya Birla Education Foundation, Mumbai on"Social Media and Gaming"

02/11/2020

9.30. to 12.00

100

The IQAC organized an Online Lecture of Miss Kriti Pahuja, a psychiatrist, from Aditya Birla Education Foundation, Mumbai on"Substances: True Story"

06/11/2020

9.30. to 12.00

100

The IQAC organized a Webinar for college students on "COVID-19 Vaccination Campaign"

12th May 2021

100

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

It has been the regular practice of our institution to review the teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC. IQAC in its regular meetings discusses the teaching-learning process in the college. It also discusses the ways to improve the academic quality of tachers and makes plans accordingly. The session- 2020-21 was covered by COVID-19 Pandemic. Students were not allowed to come to the college. Hence, IQAC suggested the institution to go for online education. IQAC asked the teachers to form Whats App study groups of students. IQAC organized specific hands-on-training workshops for the teachers on various e-teaching-learning tools. Teachers were advised to use Zoom, Google Meet, Geo Meet, Google Classroom, Google Forms, You Tube, Canvas and other such e-tools for engaging regular online classes.

This practice showed positive impact on teachers as well as on students. Our teachers engaged online classes, shared study material with students, took seminars, and organized online unit tests and model tests successfully.

Teahers published quality research papers in UGC Care listed and Peer reviewd research journals.

File Description	Documents
Paste link for additional information	**http://adarshcollegedesaiganj.edu.in/images/Minutes%20of%20IQAC%20Meetings.pdf**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**http://adarshcollegedesaiganj.edu.in/images/Minutes%20of%20IQAC%20Meetings.pdf**
Upload e-copies	**View File**

of the accreditations and certifications	
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	**View File**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Since its inception the institution has been providing co-education to the girls and boys belonging to the remote and backward part of this region. During 2020-21, out of 1100 students admitted in the college, the number of girls was 731. This tells the success story of the institution in providing safety and healthy atmosphere to the fair sex. Women Empowerment and Gender Sensitization Committee, Women Redressal Cell for Sexual Harassment, and Discipline and Anti-Ragging Cell were formed to maintain gender equity during the year. The members of these committees kept watch on the students' behavior in the college. Moreover, all the classrooms and the whole premises have been covered by CCTV cameras to observe any anti-social activity in the college.

Programmes such as lecture on 'Savitribai Fule: Indian Woman Force' on 3rd Jan. 2021; State level Essay Writing Competition on 'Rural Women Education: Challenges and Opportunities'; celebration of 'International Women Day' on 8th March 2021; and a National Webinar on 'The Role of Women in India's Independence Movement' on 3rd April 2021 were organized to create sensibility for gender equity among the students of not only our college but also among students all over India.

Moreover, topics related to gender equity inculcated in the curriculum are highlighted by the concerned teachers to create healthy atmosphere among students.

File Description	Documents
Annual gender sensitization action plan	**It is mentioned in the Academic Calendar of the institution and placed on college website.**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**A. Safety and Security :- Fenced the premises ,CCTV servilence facilietis (B) Counseling :- Specific committee for women empowerment & Gender sensitisation, and women redressal for sexual harrassment (C):- Girls common room furnished with wending machine, washroom, mirror etc**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	**View File**
Any other relevant information	**View File**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management : Different coloured Dust Bins have been kept at every floorto collect Solid waste. The students were notified in the beginning of the session to use these dust bins and not to throw solid waste anywhere else. The premises of the college is cleaned regularly. The Solid Waste collecting vehicles of local Nagar Parishad come to collect the waste twice in every week.

Liquid waste management: Proper drainage system has been created to carry liquid waste in the college. Liquid waste from laboratories of Home-Economics and science laboratories is sent to the drains.

Biomedical waste management: The quantity of biomedical waste is very less in the college. The department of Sports and Physical Education disposes such a waste in a proper way.

E-waste management: E-waste created in the college is disposed through write-off process.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**View File**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**View File**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**View File**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader,	**D. Any 1 of the above**

scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Management body of the institution consists of members from different religions, castes and creeds. The intention of the Management while starting the college was to provide quality higher education to the poor and backward students belonging to all castes, creeds and religions. Accordingly, the college has maintained its rich heritage of tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities.

The region is filled with Zadipatti Natya Mandals and specific cultural activities. The institution organised various activities throughout the session to inculcate values of tolerance and harmony towards cultural diversities in the region. The birth anniversaries and death anniversaries of national heroes and martyrs belonging to various creeds and religions were observed during the year. The Constitution Day was celebrated on 26th November 2020 and the Preamble of the Indian Constitution was read out collectively. Yoga Day was celebrated on 21st June. Communal Harmony Fortnight was observed during 20th August to 5th September 2020.

To salute to the linguistic heritage of Maharashtra, the college observed Marathi Rajbhasha Din, Wachan Prerna Din, and Marathi Sawardhan Pandharada during 2020-21.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**View File**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The routines of the institution begin with National Anthem everyday. All the students gather in the ground and sing the national anthem. The National anthem is also sung at the end of every major function in the institution.

International Literary Day was observed in the college on 8th September 2020.

Constitution Day was celebrated on 26th November 2020.

Voters day was celebrated on 25th January 2021.

Democracy Fortnight was observed from 25th January to 10th February 2021.

A committee was formed to register new voters at the time of admission. The committee fetched the voter registration forms from the election office, got them filled by newly admitted students and submitted them to the concerned authorities.

This year the NSS Unit of the institution organized special awareness campaign for the villagers on COVID- 19 Pandemic and Vaccination drive.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,	**A. All of the above**

teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	**View File**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**View File**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

It has been a regular practice of the institution to celebrate and organize national and international commemorative days, events and festivals.

Independence Day was celebrated on 15th August 2020.

Birth anniversary of Dr. Sarwapalli Radhakrihnan was celebrated as 'Teachers Day' on 5th September 2020.

International Literacy day was celebrated on 8th September 2020.

Mahatma Gandhi and Lal Bahaddur Shashtri jayanti was observed on 2nd October 2020.

Dr. APJ Abdul Kalam's birth anniversary was observed on 15th October 2020.

Constitution Day was celebrated on 26th November 2020.

Death anniversary of Dr. Babasaheb Ambedkar was observed as 'Mahaparinirwan Din' on 6th December 2020.

Savitribai Fule birth anniversary was observed on 3rd January 2021.

Birth Anniversary of Swami Vivekananda was observed as 'Yuva Din' and birth anniversary of Rajmata Jijau were also observed on 12th January 2021.

The NSS volunteers cleaned Wainganga river on the occasion of Makar Sankranti on 14th January 2021.

Republic Day was celebrated on 26th January 2021.

International Women Day was celebrated on 8th March 2021.

Birth anniversary of Dr. Babasaheb Ambedkar was observed on 14th April 2021.

Maharashtra Day was celebrated on 1st May 2021.

'Wachan Din' was organised to commemorate death anniversary of the pioneer of Library movement, Mr. P. N. Panicker on 19th June 2021.

International Yoga Day was celebrated on 21st June 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**View File**
Geo tagged photographs of some of the events	**View File**
Any other relevant information	**View File**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices :

1.

1. Title of the Practice :

Felicitating Meritorious Students with their Parents

2. Goal :

The practice aims at creating healthy academic competition among the college students. The practice also aims at establishing the institution as the institution with social concern. The felicitation of meritorious students with their parents at the hands of renowned dignitaries inspires all the students for better efforts to get success in future. It also helps the college to achieve the status of an institution with social and human touch. The parents feel honoured to attend the function.

3. The Context :

Our college belongs to the remote area of Gadchiroli district. Most of the students in the college are the first generation learners of university education. In most cases the parents are not at all concerned with the education of their wards and their academic progress. After the admission of their wards they do not move towards the institution to know about their academic activities. Although we request them through the prospectus to visit the college, they do not bother to do it. We also ask our students to request their parents to attend Teacher-Parent meets organized in the college.

Our institution is governed by variety of well-wishers belonging to different walks of life and representing various castes and religions. The executive members of our institution wanted to honour the parents of the meritorious students as they felt that the parents are a great inspirational force for these victorious students. Basic intention behind this practice was that by honouring the parents we could create the atmosphere of healthy academic competition among our students. Accordingly we decided to start this practice in the college in 2011.

4. The Practice :

We have been organizing the felicitation programmes for the meritorious students since 2001. All the students securing highest marks in each subject are given cash prizes by the concerned teachers. The faculty toppers are also given cash prizes by the teachers as well as the Institution. Recently we decided to honour the parents of the meritorious students by inviting them in this function. We prepare special invitation cards to invite the parents-both, mother and father.

The students of the college are encouraged to fetch their parents for this function in large numbers. The refreshment facility is also prepared for them. The parents are given warm welcome and special treatment in the function. They are invited on the stage with their ward with due respect. All the dignitaries on the stage stand up while the chief guests honour the parents and their ward together. These are the most emotional moments not only for the parents who are honoured but also for those who watch them being honoured in such a grand function. Naturally, it creates a kind of feelings of gratitude among the teachers and students. It also spreads a message that the institution is aware of the role of parents in their ward's success. The humble parents feel highly impressed, and express their views about the practice and institution's contribution in enhancing the quality of education in the area.

We display photos related to this function in the college so that the aspiring students and other parents get inspired to score higher grades in the future examinations. These banners are hung for a year on the walls at prime locations in the college.

5. Evidence of Success :

The practice has achieved immense success in creating atmosphere of healthy academic competition among students in the college. The management applauds the efforts of parents in the function and gives due credit to their efforts. The other parents and students present in the function are encouraged to work hard to secure more marks in further examinations. The poor illiterate parents get the opportunity to share their views with the dignitaries. The meritorious students feel greatly privileged when their parents are honoured by the guests in such a grand function. We get a sense of satisfaction by inviting the parents and applauding their meritorious wards in the presence of renowned dignitaries.

The students of the college start working hard and devote more time to their studies to top in their respective classes. They start interacting with the teachers and ask questions to get their questions solved. The practice has established a kind of close emotional attachment between the institution and the parents of the students learning in the college. This in itself is a reward for the institution.

In 2020-21, 66 meritorious students were felicitated with their parents, including father and mother, in the institution in a grand Felicitation Programme organized on 18th Dec., 2021.

Total amount of Rs. 26923/- was distributed as Merit Scholarship to these students.

The most positive and promising impact of this practice can be found in the performance of our students in the University examinations. The number of our students in University merit list has increased remarkably. Ku. Sneha Vilas Urkude, a student of Under Graduate Commerce faculty stood first in the University merit list, while Mr. Ahebaz Khan Majid Khan Pathan, Ku. Sajiya Ibrahim Sheikh, Ku. Rukayya Ibrahim Sheikh and Ku. Prajakta Sukhdeve of Post Graduate Commerce faculty stood first, third, fifth and seventh respectively in the merit list of Gondwana University, Gadchiroli.

6. Problems Encountered and Resources Required

The only problem that we face in the implementation of this practice is that the common parents feel shy to appear on the stage in front of the dignitaries. Lack of awareness among the parents about academic progress of their wards is another hurdle. However, honest and deliberate efforts by the teachers and students together are sufficient to overcome these hurdles. Once the parents come to the college they enjoy the function and feel honoured.

As far as resources for the implementation of the practice are concerned, teachers enthusiastically and spontaneously contribute for this promising activity. The management voluntarily declares its amount for the rewards. The executive body of the management decides the amount of rewards and other necessary things to honour the parents.

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2.

1. Title of the Practice :

Organization of Inter collegiate -Activities every Year

2. Goal :

The practice aims at providing wide platform for the students who have interest in various extracurricular activities, stage arts in particular. This activity avails opportunities to such students to show their skills on the stage. The activity also provides an opportunity to the college students to get acknowledged with various art forms. The students from all the colleges under Gondwana University are invited to participate in these competitions. Various artists from Zadipatti Rangabhoomi are also invited as Chief Guests on this occasion. They address the students and encourage them to develop stage skills so that they would easily get employment.

3. The Context

Desaiganj is the centre of Zadipatti Drama and has lot of scope for the artists. There are more than fifty drama companies in the town. They perform dramas in Gadchiroli, Chandrapur, Bhandara and Gondia districts from Diwali to Holi. These companies need singers, dancers, artists, music players, script writers, etc. every year. Also, various traditional folk arts are performed in and around Desaiganj. Unfortunately, the artists of these arts didn't get opportunities to project them and the result was that many of them were on the verge of extinction. We felt it our moral responsibility to rejuvenate and bring these folk arts of the region in limelight. There is lot of scope to bring these arts to the front. The college students can build their future as professional artists if they have interest any of these dramatic and folk arts. To grab this opportunity and prepare such artists, our college started organizing various types of stage competitions for the students in Gondwana University.

4. The Practice

Organizing university level cultural competition every year has now become the regular best practice of our college. The activity began in 2009-10 and has been continued without break. The Cultural department plans this activity in the beginning of every session. A request letter is sent to the University authorities to upload the letter on its website asking various colleges to participate in the activity. The entries are accepted through mail, Whats app and mobile phones. The prizes for these competitions are sponsored by various social workers, industrialists, well-wishers of the institution, cloth merchants and teachers voluntarily. The college honours and felicitates the winners with attractive trophies and certificates. Beside the first three prizes, consolation prizes are also sponsored. Certificates of participation are given to all the participants. The juries for different competitions are invited from various professional bodies to make fair judgments. The result is that no dispute occurred till today. The prizes are distributed just after the

competition. Remarks and opinions of the participants are taken in the prize distribution programme. They are asked to express their views on the overall organization and give suggestions, if necessary, so that necessary amendments are made in the successive organizations.

5. Evidence of Success

The practice began in 2010 and was continued after that with continuously increasing and promising participation of different colleges under Gondwana University. Averagely more than 20 participants participate in these activities every year. The Cultural department of the college has the responsibility to plan and organize such an activity every year. These activities are organized under the guidance of top management and with the support and cooperation from the faculty. Many issues and various burning topics have been covered in these activities till now. The students of various colleges from all over India respond enthusiastically and present their ideas in elocution and debate competitions, and present their arts in stage programmes such as group dance and solo dance competitions. In 2020-21, one University level Elocution Competition on "Need of Mahatma Gandhi's Thoughts in Present Scenario" was organized on 12th Oct., 2020. 26 participants had participated in the competition through online mode. One University level Solo Dance competition was organized on 12th Oct., 2020. 17 participants from various colleges of Chandrapur and Gadchiroli districts participated in the competition. One State Level Essay Writing competition was organized on "Education of Rural Women: Challenges and Opportunities" on 12th January 2021. 13 participants from all over Maharashtra had participated in the competition through online mode. One National level Online Story Writing Competition was organized in July 2021. 27 participants had participated in this competition. One Commerce Talent Search Examination for the students of faculty of Commerce and Management was organized on 3rd January 2021. 511 students from 14 universities of seven States had participated in this exam. Winners of all these competitions were felicitated with cash prizes and mementos after the competition.

6. Problems Encountered and Resources Required

Initially, we faced some problems in the establishment of proper and authentic communication with the far-off colleges due to the COVID-19 Pandemic. We also had some difficulties in organizing these activities systematically through online mode as it was new experience for all of us.

However, the spontaneous efforts on the part of our teachers and spontaneous support from the top management made it easy for us to learn new innovative techniques to maintain the practice. Sincere efforts from our faculty helped us overcome these hurdles, and have made the practice a great success.

7. Notes (Optional)

The organization of Inter collegiate activities every Year in the college has become very healthy practice that give us feeling of joy. It has created a kind of excitement among faculty and our students. Many suggestions come regarding the type of activity every year. It is like a yearly festival which is celebrated by all of us with zeal and lot of curiosity. It has become such a healthy practice that it is discussed in almost all the colleges.

File Description	Documents
Best practices in the Institutional website	**http://adarshcollegedesaiganj.edu.in/images/Best%20Practices.pdf**
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college was established in 1989 with a specific objective to provide the facility of higher education to the students of backward classes in Gadchiroli district. Accordingly, the institution has been functioning since its establishment. We strive to enrol each and every student of the backward classes in the region every year. More than 95% of our students belong to Schedule caste, Schedule Tribe, Other Backward Classes, Special Backward Classes, Nomadic Tribes, and minority. The institution avails all kinds of scholarships and other financial support provided to these students. The authorities had long back recommended the government for the hostel facility for the students of schedule tribe who come from the remote areas of the district to fulfil their aspirations. Regular and student-friendly classroom teaching, proper guidance regarding government subsidies and scholarships, special classes for slow learners, regular interaction with hostel authorities and healthy physical

training to ST students have proved fruitful to attract the students from the most neglected sections of the society.

Keeping in mind the persistent demand of parents for the postgraduate departments in the college, the Management decided to start postgraduate courses in Marathi, Sociology and Economics. We further requested the authorities of the government hostel to reserve some seats for the PG students. To fulfil the need of B. Sc. faculty in the institution, the management applied last year for B. Sc. and M. Com. Thus the students from backward community for whom it was not possible to go to far-off cities for higher education in science stream enrolled themselves in the college.

As mentioned above, we prefer the students from backward communities in spite of lot of challenges. Among these students we strive hard to find girl students and inspire them to aspire for higher education. We extend every possible facility and help for such students from poor family backgrounds. When we came to know about the fact that the students, particularly girls, could not travel to the college by their own vehicles, we requested the concerned authorities and arranged the bus facility for them. Our college is situated in the centre of the town; it is very close to the bus stop and railway station. Hence, majority of our students walk on foot to the college.

Our management constantly encourages the staff to work devotedly for the welfare of backward students in the area. For this we visit each and every Junior college and village after the declaration of HSSC results. We personally contact each of the students in the villages and try to solve their difficulties and obstacles in their way to higher education. At times, we give concession to such students in admission fees and examination fees.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action chalked out by the IQAC towardsQuality Enhancement- 2021-22

Sr. No

Plan of Action

1

To Suggest and co-operate the institution in the organization of Inter University / Inter Collegiate cultural and literary Programmes / Activities.

2

To Suggest and co-operate the institution in the organization of Workshops, Seminars, Webinars, Lectures,Personality Development Camp Per Students.

3

To suggest and co-operate the institution in the organization of faculty development programmes and monitor them.

4

To suggest the institution to organize multidimensional co-curricular activities.

5

To suggest the institution to continue all existing Best Practices.

6

To suggest the institution to improve Infrastructure facilities and monitor.

7

To suggest the institution to conduct student counseling activities and monitor them.

8

To hold meetings with different stakeholders.

9

To organize Webinar on Intellectual Property Rights.

10

To attend Meetings and Seminars on Quality Sustenance and Enhancement and orient the faculty members and staff on the same later on.

11

To suggest the Management body of the Institution to install necessary equipments and infrastructure facilities for B. Sc. in the college

12

To establish and maintain linkages with National/International/Local Bodies/Organisations.

13

To suggest the institution to strengthen the Research Centre in Sociology and Commerce.

14

To prepare AQAR of 2020-21 and send it to NAAC with the permission of top Management